



# ROYAL KINGS ARMS

HOTEL LANCASTER

## CONFERENCES & EVENTS

Organising a conference is an art. At the Royal Kings Arms Hotel, we have made it easy, whether you require a small meeting for two or a conference for up to 100 delegates, we pride ourselves in being flexible and capable of meeting all your requirements.

The Royal Kings Arms Hotel offers 55 well-appointed guest rooms, all of which are en-suite, and have HDTV's, direct dial smart phones, tea and coffee making facilities, hairdryers and free secure wireless high-speed internet

access hosted by our own WiFi. The latest audio-visual equipment is available on request.

Our dedicated and experienced team will be pleased to help and provide any information or advice you may require and will strive to do everything to ensure your event is successful and memorable.

For more information and availability, please do not hesitate to contact our Events Manager, Lisa on 01524 32451 or email [events@royalkingsarmshotel.co.uk](mailto:events@royalkingsarmshotel.co.uk)

## CONFERENCES RATES

### HALF DAY DELEGATE RATE

£25.00 PER PERSON (min 10 people)

#### INCLUDING:

Conference room hire with projector, screen, flipchart and WIFI (based on 4 hours) Pens and paper  
Tea, coffee and pastries on arrival  
One bottle of water (per 4 people)  
Fruit bowl and mints

#### UPGRADES AVAILABLE:

Breakfast Rolls on Arrival bacon or sausage	£4.95 per person
Afternoon Tea and coffee with pastries	£5.95 per person
Buffet Lunch	from £11.95 per person

### FULL DAY DELEGATE RATE

£40.00 PER PERSON (min 10 people)

#### INCLUDING:

Conference room hire with projector, screen, flipchart and WiFi (based on 8 hours)  
Pens and paper  
Tea, coffee and pastries on arrival  
Two bottles of water (per 4 people)  
Fruit bowl and mints  
Mid morning tea and coffee break with biscuits  
Afternoon tea and coffee break with muffins

#### UPGRADES AVAILABLE:

Breakfast Rolls on Arrival bacon or sausage	£4.95 per person
Afternoon Tea and coffee with pastries	£5.95 per person
Buffet Lunch	from £11.95 per person



**BREAKFAST DELEGATE RATE**  
**FROM £15 PER PERSON (UP TO 10.30AM)**

This includes the hire of the library and a full English breakfast.  
 Extra tea and coffee £2.50 per person

**24 HOUR DELEGATE RATE**  
**£95 PER PERSON (SINGLE OCCUPACY)**

Double occupancy supplement of £45  
**INCLUDING SAME AS FULL DAY DELEGATE RATE,**  
**PLUS:**  
 2 course restaurant lunch  
 Two course evening meal from our main menu  
 One night's accommodation, including a full English breakfast

	DAY	HALF DAY	EVENING
SNUG ROOM	£120	POA	POA
LIBRARY	£200	POA	POA
BALLROOM	£300	POA	POA
LIBRARY & BALLROOM	£450	POA	POA

\* Delegate rates are subject to a minimum of 5 delegates and include the provision of a projector, screen, flip-charts and markers.

\* All prices are exclusive of VAT, are subject to terms and conditions and to change without prior notice.

